

# FUNDRAISER ACTIVITY REQUEST

## ANSAR SHRINE

Club/Unit \_\_\_\_\_  
 By \_\_\_\_\_ Phone Number \_\_\_\_\_  
 Sponsored by \_\_\_\_\_  
 Location of activity \_\_\_\_\_  
 Type of activity \_\_\_\_\_  
 Date of activity \_\_\_\_\_ Time \_\_\_\_\_  
 Planned distribution of proceeds: Fraternal \_\_\_\_\_ Charitable \_\_\_\_\_  
 Potentate Approval \_\_\_\_\_ Date \_\_\_\_\_

**Financial Report (Complete only after event)**

1)	Prior years reserve (if any)	\$ _____
	Receipts:	
2)	Cash collected	\$ _____
	Donations	\$ _____
	Interest	\$ _____
	Other	\$ _____
	<b>Total gross receipts</b>	<b>\$ _____</b>

**Expense**

3)	Direct fundraising expenditures	\$ _____
	Performers	\$ _____
	Venue Rental	\$ _____
	Food and beverage	\$ _____
	Other	\$ _____
	<b>Subtotal</b>	<b>\$ _____</b>

**Indirect fundraising expenditures**

	Advertising	\$ _____
	Sales promotion	\$ _____
	Supplies	\$ _____
	Postage	\$ _____
	Equipment rentals	\$ _____
	Charity gifts	\$ _____
	Center administrative costs	\$ _____

	<b>Total expenses</b>	<b>\$ _____</b>
4)	Net profit of loss (#1 plus #2 minus #3)	\$ _____

Distribution (club, unit or hospital) \_\_\_\_\_  
 Financial report submitted by \_\_\_\_\_ Phone \_\_\_\_\_

No Shriner, club, unit or organization of Nobles should engage in any fundraising activity, whether it be for charitable or fraternal purpose without first obtaining written consent of the Potentate. Please submit this form before the event, with rough drafts of the published articles, graphic designs and disclaimer statements complying with Imperial Council rules and regulations. Approval will be returned as soon as possible.